



REGULATIONS

on the use of artificial intelligence

1. § Purpose of the Regulations

- (1) The fundamental purpose of the Regulations is to define the rules for the effective, ethical, safe and transparent use of artificial intelligence applications and artificial intelligence systems (hereinafter referred to as artificial intelligence - AI) at JWTC.
- (2) The Regulations, in addition to complying with and enforcing the provisions of applicable and relevant legislation and internal regulations, recognise the potential benefits and take into account the possible challenges of promoting digitalisation and introducing innovative technologies, creative processes and methods.
- (3) In view of the increasing prevalence of AI in the social, economic and academic spheres and in higher education sectors, and bearing in mind the expectations and demands of real-world processes and the labour market, the Regulations support the proactive use of AI in education, training and continuing education for the purpose of developing institutional capabilities and personal competencies and skills.

2. § Scope of the Regulations

- (1) The personal scope of the Regulations extends to all members of the College, in particular the employees of the College, including students, doctoral students, other participants in training, and the College's educational, research, training, entrepreneurial, intellectual creative production - persons in a contractual relationship. - persons in a contractual relationship.
- (2) The scope of the Regulations extends to the college's data assets, personal data, public data, intellectual products and databases created on the basis of the legal relationship referred to in paragraph (1), services used (in particular translation, proofreading, research), study competitions, as well as activities carried out by students and other participants in training within the framework of their college studies in order to meet curriculum requirements, and the results of the educational activities of teachers and the activities carried out by employees in functional positions in this capacity.



3. § Definitions

- a) Intellectual creation: content created by persons falling under the scope of Section 2(1) in the course of fulfilling their obligations arising from their legal relationship with the College, as well as any additional content that is protected by copyright.
- b) Artificial Intelligence: AI refers to software that implements artificial intelligence, which, while mapping a specific area of human intelligence, is capable of supporting or autonomously performing perception, interpretation, decision-making or action processes.
- c) Prompt: a text instruction or question entered by the AI user.

4. § General rules for the use of AI

- (1) Persons referred to in Section 2(1) may use AI in connection with their activities, subject to the restrictions set out in these Rules.
- (2) Persons falling under the scope of Section 2(1) shall, when fulfilling their obligations arising from their legal relationship with the College, clearly identify the content created by AI in any intellectual, they shall clearly identify the content produced by the AI and specify which content they used the AI as a supporting tool or function in creating. If, based on all the circumstances of the case, it cannot be expected that the author of the intellectual creation would be able to identify this fact in whole or in part, this circumstance shall be taken into account when assessing liability. The AI used shall be identified in a manner suitable for subsequent identification in accordance with the rules on referencing scientific publications. The reference must indicate the AI application used to produce the referenced content, its availability and the exact date of production of the content. This identification shall be applied in the production of content related to education and scientific activities.
- (3) In the event of the publication or making available to others of intellectual property in a manner that violates the provisions of paragraphs (1) and (2), liability shall be determined in accordance with the College's Code of Ethics.

5. § Recommendation on the use of AI

(1) Persons who are students of the College or who are submitting a doctoral thesis

- 1.a) should treat the use of AI as an opportunity and tool to support their studies;



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- 1.b) take into account that the use of AI cannot replace human interaction, mentoring and consultation with teachers;
- 1.c) should avoid providing personal and public data when compiling prompts when using AI;
- 1.d) exercise a critical approach when using AI, as the generated content and products may come from uncontrolled sources, so verification is mandatory in all cases;
- 1.e) Keep in mind that the performance of AI algorithms optimised for analysing large amounts of data according to specific criteria, which exceeds human capabilities in quantitative terms, cannot replace the holistic analytical and evaluative abilities that are unique to humans.

(2) Educators

- 2.a.) should view AI as a tool to support experience-based and creative teaching methods;
- 2.b.) develop their skills and competences through the application of AI and update their teaching materials;
- 2.c.) During education, continuously raise awareness among students of the potential of AI, the practical and ethical limitations of its use, the relevant data and information protection rules, and the potential risks.
- 2.d.) consider AI as a tool for tracking and supporting students' individual preparation and progress, as well as for monitoring their performance;
- 2.e.) taking into account the provisions of point (d) and with equal opportunities in mind, use AI to produce individualised teaching materials where necessary;
- 2.f.) when developing teaching materials, strive to use AI to develop tasks that support the development of understanding, critical thinking and analytical skills;
- 2.g.) in conjunction with the implementation of points a) to f), use the potential of AI to transfer up-to-date and competitive knowledge and develop skills that facilitate the integration of students fulfilling their study obligations into sectors that make intensive use of AI.



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(3) Those conducting scientific research

3.a.) consider AI as an innovative tool that expands their research opportunities and supports their research work and publication activities;

3.b.) When using AI, consider data and information security and the primacy of scientific ethics as a benchmark.

(4) The College has an AI competence officer appointed by the rector, whose task is to answer questions related to the use of AI, to assist in AI-related activities, and to support the validation and standardisation of new AI applications.

6. § Final provisions

- (1) These Regulations were approved by the Senate at its meeting on 28 August 2024 and shall enter into force on that date.
- (2) The Secretary General shall submit a proposal to the Senate for any necessary updates to the Regulations at the recommendation of the person responsible for AI.